

Family Advocate

Work Hours: Monday through Friday

Position Type: 12-Month/80 hr. – Biweekly/Full-time Position

Pay Rate: \$17.09 - \$19.35 hourly Based on Education

Essential Job Duties: The Family Advocate serves as the initial contact for the families of children we serve to inform, educate, and support them in understanding child development, advocating for their children, establishing and achieving family goals, and developing leadership skills as their child's first teacher.

Qualifications: The successful applicant should have a Associate's degree in social work, human services, family services, counseling or a related field or a Bachelor's degree in social work, human services, family services, counseling or a related field is preferred. Should also possess good written, verbal, and computer skills, preferred. Valid Tennessee driver's license and vehicle with liability insurance.

*A detailed job description will be provided during the interview process.

Deadline To Apply: Thursday, March 20, 2025

****How to Apply:**

- Online at our website www.nwcommunityaction.org – Careers Tab – Online Application
- Email completed application to Applications12579@nwtncap.org
- Mail to: Northwest Tennessee Economic Development Council, Head Start/Early Head Start Program
231 South Wilson Street, Dresden, TN 38225. Attn: Human Resource Department, Suite 212

Applications can be downloaded from the website, picked up at your local Head Start/Early Head Start Center, or you can call 731-364-4825 to have an application emailed to you for your convenience.

ALL REQUESTED DOCUMENTATION MUST BE SUBMITTED TO BE CONSIDERED FOR ANY POSITION.

FAXED APPLICATIONS WILL NOT BE ACCEPTED!!!

- Our program accepts employment applications on an on-going basis

We are an equal opportunity employer! “We Make a Difference”.